

Annual General Meeting

5th September 2018, University of Glasgow

MINUTES

The meeting was attended by 71 people representing 46 institutions.

- 1) **Chair's Report**
- 2) **Secretary's Report**
- 3) **Treasurer's Report**

The reports were received by the meeting, and are available on the **sigma** Network website.

4) **Ratification of membership of Steering Group 2017/18**

A call for nominations went out in August 2018, via the sigma-network Jiscmail list and the **sigma** Network website. The call included Terms of Reference for the Steering Group. The following people have agreed to serve on the **sigma** Network Steering Group for 2018/19, and all have an appropriate level of management support within their institutions to carry out this role:

David Bowers	University of Essex
Hansa Bissoondeeal	University of Essex
Emma Cliffe	University of Bath
Ruth Fairclough	University of Wolverhampton
Mark Hodds	Coventry University
Mary Lorimer	Loughborough University
Tony Mann	University of Greenwich
Ellen Marshall	University of Sheffield
Mohamed Mehballi	London South Bank University
Alun Owen	University of Worcester
Chetna Patel	De Montfort University
Rob Wilson	Cardiff University

The meeting ratified the Steering Group membership by show of hands.

The meeting also approved the following co-opted positions on the Steering Group for 2018/19:

Representative of the Institute of Mathematics and its Applications	Michael Grove
Representative of the Scottish Maths Support Network	Peter Davidson
Representative of the Irish Maths Learning Support Network	Eabhna Ni Fhloinn
Membership database officer (University of Bath)	Ed Southwood

The Chair thanked Eugenie Hunsicker for her work and commitment as Secretary for the past two years, who is standing down from the Steering Group due to a change of work role. Mary Lorimer was welcomed to the Steering Group as a new member.

Thanks were also expressed to Noel-Ann Bradshaw for her commitment to maths support over many years, as a **sigma** regional Hub Co-ordinator and more recently as a co-opted member to the Steering Group representing the IMA. Noel-Ann stood down from the Steering Group earlier in the year, but has been replaced by Michael Grove.

In addition, a new co-opted position was introduced on the Steering Group of Membership Officer based at the University of Bath (who are to host our new membership database in line with GDPR requirements), and Ed Southwood was welcomed to this role.

5) Plans for the sigma Network in the coming year

The meeting was asked for suggestions from those in attendance that could feed into the activities of the **sigma** Network in the coming year. The Chair pointed out that last year, six specific suggestions were received and five successfully implemented. Attendees provided twelve specific suggestions for 2018/19, and these will be considered by the Steering Group over the coming year.

6) Any Other Business

There was no further business.